## Message

From: Orme-Zavaleta, Jennifer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP

(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=3C5A111DC377411595E5B24B5D96146B-ORME-ZAVALETA, JENNIFER]

**Sent**: 12/8/2020 6:09:48 PM

To: Codrington, Tabitha [Codrington.Tabitha@epa.gov]; Robbins, Chris [Robbins.Chris@epa.gov]

Subject: RE: URGENT: FW: ORD Spreadsheets

So if we go w what we discussed this am and ad can we cover the extra cost? And where does it come from?

Jennifer Orme-Zavaleta, PhD
Principal Deputy Assistant Administrator
Office of Research and Development
US Environmental Protection Agency

DC 202-564-6620 Cell 919-699-1564

From: Codrington, Tabitha < Codrington. Tabitha@epa.gov>

Sent: Tuesday, December 8, 2020 12:08 PM

To: Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>; Robbins, Chris <Robbins.Chris@epa.gov>

Subject: RE: URGENT: FW: ORD Spreadsheets

## Ex. 5 Deliberative Process (DP)

United States Environmental Protection Agency

Executive Resources Program Manager

Office of Resource Management (ORM), Immediate Office

Office of Research and Development

Mail Code: AA216-02

Research Triangle Park, NC 27709

Phone #: 919-541-3160

Mobile #: 919-236-9698

Feel free to send me a Microsoft Teams or Skype message for faster response.

From: Orme-Zavaleta, Jennifer < Orme-Zavaleta.Jennifer@epa.gov>

**Sent:** Tuesday, December 08, 2020 11:41 AM **To:** Robbins, Chris <a href="Robbins.Chris@epa.gov">Robbins.Chris@epa.gov</a>

Cc: Codrington, Tabitha < Codrington. Tabitha@epa.gov>

Subject: Re: URGENT: FW: ORD Spreadsheets

So who covers the extra cost, us?

Jennifer Orme-Zavaleta, PhD Principal Deputy Assistant Administrator Office of Research and Development US EPA

Office 202-564-6620 Cell. 919-699-1564 Sent from my iPhone

On Dec 8, 2020, at 11:40 AM, Robbins, Chris < Robbins. Chris@epa.gov > wrote:

Ok. Thx!

Sent from my iPhone

On Dec 8, 2020, at 11:39 AM, Codrington, Tabitha < Codrington. Tabitha@epa.gov > wrote:

See Lisa's note below. We will need to give common omething on our spreadsheet.

The minimum Bonus I can give him is ... TEx. 5 Deliberative Process (DP) </ri>

I'm playing around with the spreadsheet now.

-Tabitha

<image003.jpg>

United States Environmental Protection Agency

Executive Resources Program Manager

Office of Resource Management (ORM), Immediate Office

Office of Research and Development

Mail Code: AA216-02

Research Triangle Park, NC 27709 Phone #: 919-541-3160

Mobile #: 919-236-9698

Feel free to send me a Microsoft Teams or Skype message for faster response.

From: Matluk, Lisa < Matluk.Lisa@epa.gov>
Sent: Tuesday, December 08, 2020 10:56 AM

To: Codrington, Tabitha < Codrington. Tabitha@epa.gov>

Cc: Ramsey, Ashley < Ramsey. Ashley@epa.gov>; Pugh-Feaster, Aurelia < Pugh-

Feaster.Aurelia@epa.gov> **Subject:** RE: ORD Spreadsheets

Hi Tabitha,

All non-career SES members are to be treated as if they are career SES members on the sheet, including shares, pay, and applicable bonus, as their salary contributed to the bonus pool. OHR Executive Resources will back out their pay increases and bonuses as necessary at the end of the process, according to what comes out in the final Executive Schedule.

Thanks,

Lisa Matluk, OHR

(202) 564-2171; Matluk.Lisa@epa.gov

From: Codrington, Tabitha < Codrington. Tabitha@epa.gov>

Sent: Tuesday, December 8, 2020 10:21 AM

To: Matluk, Lisa < Matluk. Lisa@epa.gov>; Pugh-Feaster, Aurelia < Pugh-

Feaster.Aurelia@epa.gov>

Cc: Ramsey, Ashley <Ramsey.Ashley@epa.gov>

Subject: ORD Spreadsheets

Hi, Lisa,

I met with Jennifer Orme-Zavaleta (ORD DAA)this morning to finalize our spreadsheet in order to meet the noon submission deadline. One question that we were unable to answer was how do we factor | Ex. 6 Personal Privacy (PP) | non career SES). There was some discussion that he would not be eligible for a bonus bc this is presidential election year. Based on that information, we did not recommend a bonus for him. Is that acceptable at this point?

Thanks, Tabitha

<image001.jpg>

United States Environmental Protection Agency

Executive Resources Program Manager

Office of Resource Management (ORM), Immediate Office

Office of Research and Development

Mail Code: AA216-02

Research Triangle Park, NC 27709 **Phone** #: 919-541-3160

Mobile #: 919-236-9698

Feel free to send me a Microsoft Teams or Skype message for faster response.